



Resource Booking Form - External

Name: _____ Organisation (if applicable): _____

Date Requested: _____ Time Requested: _____

Nature of activity: _____

Resources Required (Please circle):

Sports Hall *Sports Field* *Tennis Courts* *Outdoor Basketball Court*

Staff Lounge *Oldham Chapel* *Performance Space* *Canteen*

Does your activity require cleaners after? (Please circle) Yes \ No

Do you require any other resources? e.g. Projector _____

State any contacts you have at ACS (International) about this booking: _____

Note: For recurring booking requests an appointment is required. Please contact the Vice-Principal on the email address below.

Please send this booking form to gavin.kinch@acsinternational.edu.sg

You will receive a notification as to your request within 7 days of the submission date.

For extended use of our facilities such as church camps or events there may be an associated charge. This will be negotiated on a case-by-case basis.

Signature _____

Date _____