



# ATTENDANCE MATTERS

## **Morning Registration**

All students have to report to school during morning registration with their House Tutor even if they do not have Period 1 lesson.

## **Medical Certificates and Student Absences**

Students are exempt from providing a medical certificate (MC) for up to two medically-related absences per term provided that parents verify these absences by informing the school on the day of each absence.

## **Saturday Detentions**

Students who have unexplained or unauthorised attendance issues, or who are regularly late for class, or who miss academic deadlines may receive a Saturday detention by a senior member of staff. These detentions run from 9:00am to 12noon. Offences include:

- 4 or more lates in a term
- 3+ lates in a week
- Failure to hand work in on time despite warnings

We are hopeful that students will not put themselves in the above situations!