

Dear Parents/Guardians,

This email/letter is to update issues surrounding ACS (International) students leaving Singapore for another country during May/June school break. While this information is mostly relevant to our international students, it also could be relevant for Singaporeans who might be considering overseas travel as well.

Families are responsible for attending to the following MOE/ICA Entry Approval Process to arrive back at school in time for classes to resume in Term 3. As we are no longer holding Home-Based Learning (HBL), those with delayed returns will only have access to classroom work, not online HBL. There will be no refund in regard to fees from ACS (International) for a student who misses any part of the academic year.

According to the latest Travel Advisory (updated 9 February 2021), the Singapore Government is still advising to defer travel except in certain approved cases as listed [here](#).

If your child/ward is still planning on traveling and holds a Student Pass (STP), it is essential that you take some time to read this [important notification from MOE](#) which details the new procedure for the application of the Entry Approval which will take effect from **Thursday, 1 April**.

From the Safe Travel Office (STO) in the abovementioned notification:

Under the STO system, STP holders and their accompanying family members (if eligible) will **apply for entry directly through an online portal**, up to around two months in advance. Applications for eligible travellers [1] would be approved on a **first-come-first-served basis**, as long as there is available quota and payment (where required) is made during the application process. STP holders will then be issued the Approval Letters for Entry immediately, with an **entry approval validity period of one week** (Monday – Sunday of the week of the declared travel date). If there is insufficient quota, applicants will be prompted to choose a different date before payment is made.

Please feel free to email Mdm Chin at [siewlin.chin@acsinternational.edu.sg](mailto:siewlin.chin@acsinternational.edu.sg) and copy Mdm Goh at [weili.goh@acsinternational.edu.sg](mailto:weili.goh@acsinternational.edu.sg) if you have further queries regarding this application process for the Entry Approval for your child/ward.

Thank you.

Best regards,

Kris Achter  
Vice-Principal (Junior Division)

[1] The system will conduct backend eligibility checks, including whether the STP is valid in the week of the indicated travel date.