



COVID-19 Notification Requirements

Last Updated: 4 May 2021

The purpose of this document is to provide information to parents and students about when they are required to notify the school about possible contacts with COVID-19 cases.

Guiding Principles for Notification

- Be aware of and follow all government advice and directives.
- If you are unsure if your child should attend or return to school, contact a member of the Senior Leadership Team (SLT) for advice.
- It is better to be safe, rather than sorry, so if you think it would be best to keep your child home for the sake of the wider school community please do so and inform the school.

If your Child or Ward is Sick

Do not send your child to school if they are unwell or displaying COVID-19 or flu-like symptoms. If others in your household are displaying these symptoms you should also strongly consider keeping your child at home.

Please leave enough time for your child to recover if they have been away due to illness. Please do not send them back to school until they are fully recovered.

FAQ on Notifications

Information contained in this document comes from the MOE FAQ website:

<https://www.moe.gov.sg/faqs-covid-19-infection>

Do I need to inform my child's school if my workplace has a confirmed case?

There is no need to inform the school if your workplace has a confirmed case unless it is you or someone in your immediate household who is a confirmed case. In addition, if you or a member of your household have been issued a quarantine order (QO) and your child is in MK/Primary School, you should also keep the school informed. Please continue to adopt good personal hygiene practices, and seek medical assistance immediately if you or your child are unwell.

If a student/staff was in close contact with someone who is on Leave of Absence (LOA), would he or she need to be on LOA as well?

There is no need for the student/staff to be placed on LOA if they are in contact with people on LOA. In all circumstances, please continue to adopt good personal hygiene practices and seek medical assistance immediately if you or your child are unwell.

What if there are infection cases in our schools, despite all these measures? Will we close schools when that happens?

We understand the concerns about the safety and well-being of our students and teachers. In case of infection cases in schools, we have a stringent process in place to safeguard our student's well-being while ensuring that learning continues. When we are notified of a confirmed case, schools will quickly carry out the following, on top of the existing precautionary measures:

- Those who have been in close contact will either be quarantined or issued 14 days of Leave of Absence (LOA) from the school;
- Depending on the situation of the case, the affected school will close for a day to carry out deep cleaning and disinfection of the school premises to ensure that the school continues to remain a safe environment for learning;
- There will be close monitoring of the situation to assess the risk of potential localised cluster in the school.

These measures have proven to be effective in limiting the transmission of the virus in our schools. Hence, it would not be necessary to institute national school closures when there is a confirmed case in schools. However, given the fluid nature of COVID-19, MOE will continue to monitor the situation very closely, and will take further measures if necessary.

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Home Based Learning

Please note that ACS (International) will follow all MOH or MOE requirements regarding entering into a HBL period. The school is ready and prepared to enter into HBL at any time, and will do so if required by the government.

The school may from time to time hold HBL days in order to test levels of preparedness for existing and new staff and students. Notification will be provided to parents as early as possible should one of these days be scheduled on the school calendar.