



COVID Safe Exam Protocols 2021 – IGCSE and IBDP

Updated 4:30pm 28 September 2021

Dear Parents and Guardians,

As we are entering into the exam season for IGCSE and IBDP it is important that everyone is aware of the protocols around exam attendance in the case of a possible COVID infection.

The protocol in place for the external IGCSE and IBDP exams, is derived from the Singapore Examination and Assessment Board's GCE (not PSLE) COVID protocols which can be found in [this link](#). With the fluid nature of the situation in Singapore at the moment, these protocols may need to be updated if the national posture changes. If there are any change you will be informed.

COVID Symptoms

If a student has COVID symptoms (respiratory, runny nose, cough or sore throat) they should attend a doctor at a polyclinic or a GP participating in a Swab-and-Send-Home (SASH) clinic for a PCR test. While awaiting the results they must stay home and will not be allowed into the school.

COVID Positive

If a student is a confirmed COVID case or Stay Home Notice they are not permitted to enter the school to sit the exam. Documentation must be provided (ideally before the exam) to the school to support their non-attendance for formal submission to the relevant examination board.

COVID Close Contact

If a student is on a QO with a negative Entry PCR test, or has been notified that they may have been in contact with a COVID infected person (HRW, HRA or MOH contact) or has a Household member on a QO, SHN, HRW or similar, the student must register with the school that they need to take a school supervised ART test by:

- Registering prior to the exam day by emailing: examART@acsinternational.edu.sg
- They must come to school with their own ART test kit for a school supervised ART test one hour before their exam. They cannot perform it at home and bring in the results.
- If the ART test is positive, or two invalid results are obtained, the student will need to leave the campus immediately.
- If the ART test is negative, they will sit their exam in a separate room away from students who are not required to take an ART test.

COVID Negative

If none of the above applies to the student, they may sit the exam as normal.

A flow chart is provided in Annex A, which can be printed off, that aims to provide a simple guide of the above. Please note that the protocol for internal exams (other year levels) will be different.

If a student cannot take the external exam due to a government directive the school will apply to the relevant exam board for the predicted grades to be used. Full official documentation must be provided to enable this. If there is no official documentation supporting the student's absence they will not be awarded a grade.

We wish all of our students a healthy and successful exam period.

Yours sincerely,

Gavin Kinch
Principal

Annex A – External Exam (IGCSE and IBDP) COVID Protocol



IGCSE – International General Certificate of Education
IBDP – International Baccalaureate Diploma Programme
MOH – Ministry of Health
PCR - Polymerase Chain Reaction
ART - Antigen Rapid Test
QO – Quarantine Order
SHN – Stay Home Notice
HRW – Health Risk Warning
HRA – Health Risk Alert

Based on SEAB GCE Guidelines