



Senior Leadership Responsibilities

		Name	Position	Oversight	Responsibilities	
SENIOR LEADERSHIP TEAM		Gavin Kinch	Principal	Whole school oversight	Human Resources Finance SLT Academic Committee ACS Relations	Appraisal / PRM Marketing Communications Open House
		Tan Siew Hoon	Vice-Principal Senior Division	IBDP IB Coordinator IB Core Higher Ed/Careers Student Leadership	Staff Development ATL PEAKS	High Achievers Student Investiture Graduation
		Christopher Hayward	Vice-Principal Middle Division	IGCSE FIB Pre-IB	Day-to-Day Running Calendar Staff Committees International Students	Pastoral Support Team CCAs Founder's Day Speech Day
		Kris Achter	Vice-Principal Junior Division	Junior School ACS Pastoral Programme	Relief Cover House Restorative Practice EOTC – CAS Trips, Camps, Service	Assemblies Canteen Uniform Ang Pow International Day
		Chia Choong Kiat	Director of Administration	Chapel REW	Reports IT, ISAMS Attendance Library	Health & Safety / Security / Alarms Examinations Lunar New Year National Day
EXTENDED SENIOR LEADERSHIP TEAM		Joseph Ng	Director of Marketing & Admissions	Admissions Marketing	Admissions Agent Management Regional Offices Collaterals Advertisement	
		Jase Cheok	Finance & Admin Manager	Finance Operations	Finance Team School Operations	
		Ivory Loy	Human Resource Manager	Human Resource	Human Resource	