



24 January 2022

Dear Parents and Guardians,

I trust that your child has settled well into school over the past week and enjoyed getting back into the habit of studying.

I am writing to you regarding two important reminders for our school community to be aware of as we look out for others around us.

Sickness

Please follow the government directions for COVID, as outlined below:

Your child is sick or has COVID Symptoms - Protocol 1

- Do not send the child to school.
- Follow the government protocol found [here](#).

Your child is well but has tested positive for COVID - Protocol 2

- Do not send the child to school.
- Follow the government protocol found [here](#).

Your child or household member receives a Health Risk Warning (HRW) - Protocol 3

- Do not send the child to school.
- Follow the government protocol found [here](#).

Parking/Waiting Jalan Hitam Manis

We ask all parents to be considerate of our neighbours, particularly those living in Jalan Hitam Manis, when children are being dropped off or picked up from school. To reduce congestion we would suggest the following:

- Identify a drop-off/pick-up point that is a few minutes' walk away from the school. This will reduce congestion and save your time in the morning.
- Drop your child off via Holland Close so they can enter Gate C which is at the rear of the school.

For those who have to drop-off/pick-up in Jalan Hitam Manis please adhere to the following:

- Please do not park/wait on either side of a road demarcated by a continuous white line or double yellow lines as this is a traffic offence.
- Please do not sit in the car with the engine running as this is a disturbance for our neighbours.
- Plan your pick-up time with your child to reduce the queuing/waiting time along the road;
- Avoid arriving earlier than the scheduled school dismissal time;
- Do not park in front of the access of any residential unit;
- Be considerate and allow cars from side roads access into the car queue waiting to exit to Holland Village.

Thank you very much for your consideration of these matters.

Yours sincerely,

Gavin Kinch
Principal