



10 March 2023

## **Change In School Hours from Term 2 2023**

Dear Parents and Guardians,

I hope that your child\ward has had a successful Term 1 at ACS (International).

I am writing to inform you about a change in the school campus opening hours that will take effect from the beginning of Term 2 2023.

The purpose of this change is to avoid having unsupervised students on campus outside of regular school hours.

### **Term Time (Weekdays) - School Opening for students: 7:00 am**

The school gates will be closed and locked until 7:00 am each morning. Students who arrive prior to 7:00 am will not be able to gain access to the school. Due to this, I would encourage parents not to drop their child to school prior to 7:00 am.

### **Term Time (Weekdays) - School Closure for students: 5:00 pm**

At 5:00 pm, all students who are not in a supervised activity such as a CCA, teacher supervised session or in the library will have to leave the school campus. Students who are supervised in the Library may stay there until it closes at 6:00 pm, and then they must leave the school campus.

At 4:45 pm, a PA message will ask students to pack up as the school is about to close, and at 5:00 pm another message will play informing them that the campus is now closed. Main Reception will close at 5:00 pm from Term 2 onwards.

### **School Holidays**

The school library will be open for study from 9 am to 12 pm, and 1 pm to 4 pm. The campus is closed for all other students unless they are supervised by a teacher.

### **Weekends, Public Holidays and School Closure Days**

The school campus is closed to students, unless the student is involved in a supervised activity with a teacher, such as a CCA event or a teacher organised support session.

Please note that there is no change to the structure of the school's timetable.

I hope your child\ward will enjoy the term break. We look forward to welcoming them back for the commencement of Term 2.

Yours sincerely,

Gavin Kinch  
Principal